

21ST PECERA International Conference

Victoria University of Wellington, New Zealand

2-4 JULY 2021



Kia ora tatou

Conference update: Covid-19 Alert level changes

We are writing to update you on our planning for the PECERA Conference given the government decision today to extend the Alert Level 2 status for the greater Wellington region until 11.59pm on Tuesday 29 June.

Our conference organising committee has met again this afternoon and has made the decision that we need to move to Plan B – a fully virtual conference for all participants, including all our New Zealand delegates. While it is possible that Wellington may return to Level 1 on Wednesday, we feel that it is too close to the start of the conference to risk continuing with a blended approach to the conference.

While we are deeply disappointed that we will not all be able to gather face-to-face in Wellington from Friday, we wanted to give you all as much time as possible to cancel travel and accommodation arrangements and, for those of you presenting papers, to prepare your 15-minute video recording in advance of the conference.

As I said in my previous email, our approach with our international online participants has been to request a 15-minute video recording of their paper presentation that we will then play during their concurrent paper session. Now that we are moving the conference fully online, we are also making this request of you as this will help us to avoid technical difficulties with internet connections. We appreciate that this creates an additional burden for you all during what is a challenging time and apologise for this. The information below provides advice on preparing **your 15-minute video recordings**. It does take considerable time to upload all the videos to the online platform so we would be most appreciative. **If you could upload these by close of business on Wednesday 30th June.**

Please label your presentation as: LAST NAME_PRESENTATION and upload it into the conference portal, using this link:

[Upload your presentation here](#)

The password to access the online folder is: PECERA2021

Please ensure you upload your presentation before Wednesday 5pm 30th June.

We will transfer all registrations from “in-person” to “online” registrations and will be sending out information on how to access the platform online by the end of Wednesday. If you don't receive this email by the end of Wednesday, please check your spam box and internet settings to allow you to receive conference communications and get in contact with us so we can ensure you get the information before Friday.

If you have any questions or concerns, please do not hesitate to contact us. You can email Lu at lu@cmnzi.co.nz or Sue at sue.cherrington@vuw.ac.nz

Thank you for your continuing support as we navigate our way through these challenging times.
Ngā mihi mahana

Sue Cherrington
On behalf of the PECERA Conference Committee

Video recording preparation guidelines

PowerPoint

Please ensure the setup is 16:9 widescreen

15 minutes plus 5 minutes Q & A

You will need to provide a pre-recorded video presentation of between 12 - 15 minutes.

- Your presentation must be in one of these formats –

For video size 1920x1080 (1080p) would be preferred but lower resolutions are okay too as long as the text is still readable.

They should be 16:9 ratio (landscape)

MP4 would be the preferred file type but Vimeo also accepts MP4, MOV, WMV, AVI, and FLV.

- Please label your presentation as: **LAST NAME_PRESENTATION**
- Please send your Presentation/s to us no later than Wednesday 30 June to enable them to be uploaded into the conference portal, using this link: [Use this link](#)
- The **password** to access the online folder is: **PECERA2021**
- You will be given access as a speaker to the online platform to answer questions during the concurrent session that your presentation is scheduled for (not live stream or face to face)
- At the end of your presentation there will be the opportunity for a 5-minute Q&A session. This will take place via the platform – you will be answering questions on the platform (not live stream or face to face).
- Presentations will automatically be stopped after 20 minutes to allow the next presentation to start on time

Note: any presentations sent that are longer than 15 minutes will not be accepted

By accepting to present at PECERA 2021 you accept your presentation will be made available for attendees to view after the conference.